

**INTAKE FORM FOR MINOR CHILD (UNDER 15 Years Old)**

The information you provide in this intake form may be confidential; however, certain otherwise confidential information may be shared as required by law. You are not required to supply the information contained in this Intake Form. However, the more information you provide, the better Rocky Mountain Solutions, PLLC (Calyn Crow) will be able to assess your minor child's mental health needs. Please provide as much information as possible.

This intake form should be filled out by the Parent(s) or Legal Guardian(s) consenting to mental health services for the minor child listed below. For purposes of mental health treatment in Colorado, a minor child is everyone that is under the age of fifteen (15) years old. The therapist at Rocky Mountain Solutions, PLLC (Calyn Crow) may interview the child and fill out the applicable sections or may request that the parent(s) or legal guardian(s) fill out the applicable section about their minor child. This is within the sole discretion of Rocky Mountain Solutions, PLLC (Calyn Crow).

Any request or authorization in this form to contact a Third Party, such as a medical doctor, will require a separate Authorization for Release of Information.

**Minor Child Client Information:**

Client's Name: \_\_\_\_\_

Gender:  Male  Female Client's Birthdate: \_\_\_\_\_

Client's Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Parent(s) or Legal Guardian(s) Information:**

Are the child's parents:  Married or Civil Union  Separated  Divorced  Living Together  
If the child's parents are no longer together, are either of the child's parents remarried:

YES  NO

Please list any Stepmother and/or Stepfather's Names and telephone numbers:

\_\_\_\_\_  
\_\_\_\_\_

May Rocky Mountain Solutions, PLLC (Calyn Crow) contact any Stepmother and/or Stepfather:

YES  NO

Mother's Name: \_\_\_\_\_

Mother's Telephone: \_\_\_\_\_

Mother's Address: \_\_\_\_\_

Mother's Occupation: \_\_\_\_\_

Does the child live with his/her Mother:  YES  NO

If yes, does the child live with her:  Full-Time  Part-Time

May Rocky Mountain Solutions, PLLC (Calyn Crow) contact mother:  YES  NO

Father's Name: \_\_\_\_\_

Father's Telephone: \_\_\_\_\_

Father's Address: \_\_\_\_\_

Father's Occupation: \_\_\_\_\_

Does the child live with his/her Father:  YES  NO

If yes, does the child live with him:  Full-Time  Part-Time

May Rocky Mountain Solutions, PLLC (Calyn Crow) contact father:  YES  NO

If the minor child's parents are divorced and/or a custody agreement is in place, please state which parent/legal guardian has decision-making authority and custody of the minor child:

\_\_\_\_\_

If the minor child's parents or legal guardians are not married or are legally separated, please provide the court custody order or custody agreement that states who has decision-making authority and custody of the minor child. **Rocky Mountain Solutions, PLLC (Calyn Crow) cannot provide any mental health services until a custody order or custody agreement is provided. It is also beyond the scope of Rocky Mountain Solutions, PLLC (Calyn Crow) to provide custody recommendations.**

Contact Information for Consenting Parent/Legal Guardian:

Address: \_\_\_\_\_

May Rocky Mountain Solutions, PLLC (Calyn Crow) contact you at this address:  YES  NO

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

May Rocky Mountain Solutions, PLLC (Calyn Crow) contact you at all the above telephone numbers provided:  YES  NO

May Rocky Mountain Solutions, PLLC (Calyn Crow) leave a voice message at all the above telephone numbers provided:  YES  NO

\_\_\_\_\_

Email Address: \_\_\_\_\_ Do you share this email address with anyone else?

YES  NO

If so, please list who else shares the email address: \_\_\_\_\_

May Rocky Mountain Solutions, PLLC (Calyn Crow) contact you at the above email address:

YES  NO

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**\*\*Please be aware there is a risk that an unintended third-party may access information shared by electronic transmissions such as email and cell phone. By allowing Rocky Mountain Solutions, PLLC (Calyn Crow) to contact you by email you are consenting to receive electronic communications and understand the risks involved. Rocky Mountain Solutions, PLLC (Calyn Crow) cannot guarantee that confidential information shared using electronic communications will remain confidential.**

What is your preferred method of communication:

Telephone (H)  Cell Phone, including texts  Telephone (W)  Email

Family Information:

Do you have any other children:  YES  NO

How many? \_\_\_\_\_ Ages: \_\_\_\_\_

Do your other children live with you:  YES  NO

If no, who do your other children live with:

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Are there any other persons that live in your home with you:  YES  NO

If yes, please list their names and ages, and relation to you and/or the child:

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Emergency Contact Information:

In case of an emergency, Rocky Mountain Solutions, PLLC (Calyn Crow) may be required to contact someone on your behalf. Please list your emergency contact below, which Rocky Mountain Solutions, PLLC (Calyn Crow) may contact on your behalf. Rocky Mountain Solutions, PLLC (Calyn Crow) will share the minimum amount of information necessary with your emergency contact should he or she need to be contacted.

Name: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Relationship to Client: \_\_\_\_\_

Primary Care Physician Information:

In order to provide your minor child with continuous and congruent care, Rocky Mountain Solutions, PLLC (Calyn Crow) may need to contact your child's primary care physician. Any contact that Rocky Mountain Solutions, PLLC (Calyn Crow) may have with your child's Primary Care Physician will require you to sign an Authorization for Release of Protected Health Information and Confidential Information.

Name: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_

Please Provide the Date of Your Child's Last Physical: \_\_\_\_\_

May Rocky Mountain Solutions, PLLC (Calyn Crow) contact your child's physician:

YES  NO

Please list any medication your minor child is currently taking (if your minor child is not currently taking any medication(s), please state so):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please list any current physical illnesses, issues, and/or ailments your minor child has (if your minor child does not currently have any physical illnesses, issues, and/or ailments, please state so):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Previous/Current Mental Health Provider(s):

In order to provide your minor child with continuous and congruent care, Rocky Mountain Solutions, PLLC (Calyn Crow) may need to contact your minor child's previous or current Mental Health Provider. Any contact that Rocky Mountain Solutions, PLLC (Calyn Crow) may have with your minor child's previous or current Mental Health Provider will require you to sign an Authorization for Release of Protected Health Information and Confidential Information.

Name: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_

Please Provide the Date of Your Minor Child's Last Session: \_\_\_\_\_

May Rocky Mountain Solutions, PLLC (Calyn Crow) contact your minor child's previous or current Mental Health Provider:

YES  NO

Is your minor child currently in counseling with the above listed mental health provider:

YES  NO

Have you ever sought counseling for your minor child before:  YES  NO

If yes, please list your reason(s) for seeking mental health services for your minor child (if your minor child is currently seeing another mental health provider, please list the reason(s) here as well):

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Minor Child Client's Mental Health:

Please tell us why you are seeking counseling for your minor child and describe any issues/problems that led you to seek counseling.

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How have you or your minor child dealt with these issues/problems in the past:

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Please list any past or current psychological illnesses or other mental health issues your minor child has or other issues that you have sensed may/have affect your minor child:

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Has your minor child ever been, or is currently, suicidal:

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Has your minor child ever attempted to commit suicide:

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Has anyone in your family ever attempted or committed suicide:

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Have you or your minor child used, or currently use alcohol, inhalants, nicotine products, marijuana, or any illegal drugs (if so, please indicate which ones and how often):

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Does your family have a history of mental illness such as depression, anxiety, drug/alcohol abuse, addictions, eating disorders (if yes, please indicate):  YES  NO

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Has your minor child ever tried to hurt himself/herself before? If so, please describe the circumstances and what happened:

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Has your minor child ever gotten in trouble at school? If so, please describe the circumstances and what happened afterwards:

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Are you currently involved in any civil or criminal legal proceedings:  YES  NO

If yes, please state the reason(s):

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Are there any weapons available or unlocked in your home:

YES  NO  Prefer not to Answer

If yes, please list the weapon, where it is located, and who it belongs to:

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Does your minor child have a preoccupation with weapons, violence, killing, or fire:

YES  NO  Prefer not to Answer

If yes, please describe:

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Minor Child Client's Hobbies and Interests:

Does your child play any sports or musical instruments:  YES  NO

If yes, please list what sports and/or musical instruments he/she plays:

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Please list any other hobbies or interests that your minor child has:

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How does your minor child normally spend his/her day? What does a typical day look like for him/her?

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What school does your child attend and what grade is your child in:

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What is your child's favorite subject taught in school:

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Please describe your child's strengths, weaknesses, general behavior, and attitude:

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Is there anything else you would like Calyn Crow, LPC, CAC III to know:

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What would you like to accomplish through therapy and/or any goals you would like your minor child to achieve?:

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Are there any restraining orders that Rocky Mountain Solutions, PLLC (Calyn Crow) should be aware of:  YES  NO

If yes, please provide a copy of the restraining order and describe the circumstances under which it was ordered):

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Who will be dropping off and picking up the minor child at Rocky Mountain Solutions, PLLC (Calyn Crow):

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\*Does Rocky Mountain Solutions, PLLC (Calyn Crow) have permission to discuss administrative details, such as appointments and scheduling with this person:  YES  NO

A separate Authorization for Release of Information will be required to discuss any details with the above named individual.

Is there anyone that should **NOT** pick up the minor child at Rocky Mountain Solutions, PLLC (Calyn Crow):

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Financial Information (Please have the Parent or Legal Guardian Fill out this Portion):

1. Do you intend on using insurance benefits to pay for counseling services:  YES  NO



If yes, please list your insurance company: \_\_\_\_\_  
\*\*a copy of your insurance card is needed for your file

Will you need receipts for your insurance company:  YES  NO

2. Do you intend on a third-party (besides an insurance company) paying for counseling services:  
 YES  NO

If yes, please provide the following information:

Name: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_

Relationship to Client: \_\_\_\_\_

3. Do you intend on paying for counseling services for your minor child on your own:  
 YES  NO

Parent or Legal Guardian Affirmation:

By signing this Intake Form, I certify that all the information I provided is true and accurate to the best of my knowledge.

\_\_\_\_\_  
Parent/Legal Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Relationship to Client

\_\_\_\_\_  
Client Name

## Checklist Of Concerns:

**Client Name:** \_\_\_\_\_

Please mark all of the areas of concern below that apply to your minor child or that you have for your minor child. You may add a note or details in the space next to the concerns checked.

CONCERN	NOTES	NOW	IN THE PAST
Abuse—physical, sexual, emotional, neglect (of children or elderly persons), cruelty to animals			
Aggression, violence			
Alcohol use			
Anger, hostility, arguing, irritability			
Anxiety, nervousness			
Attention, concentration, distractibility			
Childhood issues			
Codependence			
Confusion			
Compulsions			
Decision-making, indecision, mixed feelings, putting off decisions			
Delusions (false ideas)			
Dependence			
Depression, low mood, sadness, crying			
Divorce, separation			
Drug use—prescription medications, over-the-counter medications, street drugs			
Eating problems—overeating, undereating, appetite, vomiting, (see also “Weight and diet issues”)			
Emptiness			
Failure			
Fatigue, tiredness, low energy			
Fears, phobias			
Friendships			
Grieving, mourning, deaths, losses, divorce			
Guilt/Shame			
Headaches, other kinds of pains			

Health, illness, medical concerns, physical problems			
Inferiority feelings			
Interpersonal conflicts			
Impulsiveness, loss of control, outbursts			
Irresponsibility			
Judgment problems, risk taking			
Legal matters, charges, suits			
Loneliness			
Memory problems			
Menstrual problems, PMS, menopause			
Mood swings			
Motivation, laziness			
Nervousness, tension			
Obsessions, compulsions (thoughts or actions that repeat themselves)			
Oversensitivity to rejection			
Pain, chronic			
Panic or anxiety attacks			
Perfectionism			
Pessimism			
Procrastination, laziness			
Relationship problems (with friends, with relatives, or at work)			
School problems			
Self-centeredness			
Self-esteem			
Self-neglect, poor self-care			
Sexual issues, dysfunctions, conflicts, desire differences, other (see also "Abuse")			
Shyness, oversensitivity to criticism			
Sleep problems—too much, too little, insomnia, nightmares			
Smoking and tobacco use			
Spiritual, religious, moral, ethical issues			
Stress, relaxation, stress management, stress disorders, tension			

Suspiciousness, distrust			
Suicidal thoughts (Your child or a relative)			
Temper problems, self-control, low frustration tolerance			
Thought disorganization and confusion			
Threats, violence			
Weight and diet issues			
Withdrawal, isolating			

Other concerns or issues:

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**Parent or Legal Guardian Affirmation:**

By signing this Intake Form, I certify that all the information I provided is true and accurate to the best of my knowledge.

\_\_\_\_\_  
Parent/Legal Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Relationship to Client

\_\_\_\_\_  
Client Name